

# Etika dan Profesi Project Manager

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IEH4HG3



# Profile Pengajar

## PROFILE

### Mrs. Devi Pratami



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Membership Since: 01 Feb 2018

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## CERTIFICATION STATUS

PMP® #2155474



Status: [In good standing](#)

Earned: 20 Feb 2018

Renewal: 19 Feb 2021

**916**

Days until renewal

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# Publikasi Penelitian (Jurnal)

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1. Devi Pratami, Ika Arum Puspita, Aulia F Hadining: ***The Effect of " Mind Map " Knowledge Codification Implementation and Motivation to Individual Achievement.*** Advanced Science Letters 05/2016; 23(5)., DOI:10.1166/asl.2017.8255
2. Ika Arum Puspita, Budi Sulistyio, Devi Pratami: ***PERANCANGAN SISTEM INFORMASI GEOGRAFIS PENANGANAN IZIN MENDIRIKAN BANGUNAN.***JRSI
3. Devi Pratami, Dan Ika, Arum Puspita: ***Desain Model e-Business Aplikasi Mobile Studi Kasus: e-Makanan Padat Pendamping ASI (E-MPASI).*** JRSI
4. Atikah Sayyidatu Nisaa, Amelia Kurniawati, Devi Pratami: ***Knowledge Conversion pada Proses Perencanaan Proyek di PT LEN Railway System untuk Standardisasi Proses dengan Metode SECI.*** 01/2013; VIII(1)., DOI:10.12777/jati.8.1.27-36

# Publikasi Penelitian (Jurnal)

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6. Devi Pratami, Amalia Nur Asti, Tien Fabrianti Kusumasari: **Content Visualization: An Evaluation of PowerPoint Effectiveness as a Learning Tool for Students.** International Journal of Engineering and Technology 05/2018; 7(2):29., DOI:10.14419/ijet.v7i2.29.14268
7. Devi Pratami, Nurfitri Ayu Puspitasari, Imam Haryono: **Designing Project Stakeholder Management Plan at Coffee Plant Construction Project for Successful Initiating Phase in Ciwidey.** 07/2017; 1(1):19-28., DOI:10.25124/ijies.v1i01.28
8. Devi Pratami, Ika Arum Puspita, Teddy Sjafrizal: **Designing Internal Audit Process on Infrastructure Project in Indonesia Based on PMBOK 5th Edition.** International Journal of Business and Globalisation 04/2017; 21(1)., DOI:10.1504/IJBG.2018.10015259
9. Devi Pratami, Muhamad Iqbal, Ika Arum Puspita, Muhammad Rizaldi Dermawan, Rifki Kurniawan, Faisal Arief: **The Development of Plant Layout Design Framework.** Advanced Science Letters 05/2016; 23(5)., DOI:10.1166/asl.2017.8254
10. Ika Arum Puspita, Muhamad Iqbal, Devi Pratami, Adityo Pratomo: **Production facility layout design using blocplan algorithm.** Advanced Science Letters 05/2016; 23(5)., DOI:10.1166/asl.2017.8260

# Publikasi Penelitian (Prosiding)

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1. Ayu Regita, Devi Pratami, Achmad Fuad: ***Desining Project Schedule for Migration Project STO Dago in PT. XYZ to Accelerate Project Duration Using Schedule Compression-A Lesson Learn Case Study for Another Similar Project.*** International Seminar & Conference on Learning Organization, Bandung; 07/2018
2. Devi Pratami, I Gde, Nyoman Aditya: ***Designing risk response from qualitative analysis, a strategy for Avoiding the Project Failure (Case Study: Coffee Plant Construction Project).*** International Seminar & Conference on Learning Organization, Bandung; 07/2018
3. Vialli Ibrahim Malik, Imam Haryono, Devi Pratami: ***The Utilization of Project Management Maturity Models in Enhancing Project Management Capabilities: Case Study of a Project-Based Organization in Indonesia.*** 2nd International Conference on Family Business & Entrepreneurship, Bali; 05/2018
4. Teddy Sjafrizal, Devi Pratami: ***Exploring Academic Patenting in Indonesia (1990-2015).*** International Conference on Mechanical and Manufacturing Engineering, Jogjakarta; 08/2016

# Publikasi Penelitian (Prosiding)

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5. Rizaldi Ihsan Darmawan, Muhammad Iqbal, Devi Pratami, Ika Arum Puspita: ***Perbaikan Tata Letak Fasilitas Produksi Menggunakan Algoritma CRAFT***. Prosiding Seminar Sistem Poduksi XI dan Seminar Nasional VI Manajemen Rekayasa Kualitas, Bandung, Hotel Hilton; 10/2015
6. Devi Pratami, Lisa Octaviana, Imam Haryono: ***Perancangan Dokumen Audit Manajemen Proyek dengan Menggunakan 10 Knowledge Area PMBOK Edisi 5***. Prosiding Seminar Sistem Poduksi XI dan Seminar Nasional VI Manajemen Rekayasa Kualitas; 10/2015
7. Muhammad Iqbal, Devi Pratami, Ika Arum Puspita: ***FRAMEWORK FOR E-LEARNING CONTENT DEVELOPMENT ON FACILITY PLANNING SUBJECT***. Proceeding 8th International Seminar on Industrial Engineering and Management; 06/2015

# Grants and Award

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## **Grants:**

Penelitian Dasar dan Terapan

Hibah Metode Ajar

Hibah E-learning

## **Award**

Best Paper in ISCLO 2018

Blog Dosen ter-informative 2017

Blog Dosen ter-kreatif 2017

Best Presenter in ISCLO parallel session





# Aturan kelas

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1. Memakai name tag, tidak memakai jangan masuk kelas
2. Menggunakan Bahasa yang baik dan sopan
3. Tidak berisik
4. HP di simpan kecuali saat diperintahkan untuk mengakses
5. Boleh makan dan minum
6. Kelas harus bersih, tidak bersih kelas tidak akan dimulai
7. Keterlambatan 10 menit, lebih dari 10 menit= ALPA
8. Berbuat curang= E

# Aturan kelas

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1. Menerima panggilan dan sms diluar kelas
2. Korespodensi dengan dosen via chat, no call, lihat jam operasional kantor dan gunakan Bahasa yang baik dan benar
3. Blog: [devipratami.staff.telkomuniversity.ac.id](http://devipratami.staff.telkomuniversity.ac.id)


# Silabus

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1. apa etika yang harus dimiliki sebagai project manager
2. membantu individu menjadi praktisi yang lebih baik.
3. membuat keputusan yang bijaksana, terutama ketika dihadapkan pada situasi sulit

# Learning Outcome

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- LO1 mampu menjelaskan deskripsi pekerjaan sebagai project manager, apa tugasnya, apa peranannya dan kompetensi utama yang harus dimiliki
  - LO2 mampu menjelaskan dan mempraktekan kompetensi komunikasi pada Project manager baik secara oral maupun tertulis
  - LO3 mampu menjelaskan kompetensi personal lainnya dan penerapannya dalam studi kasus
  - LO4 mampu menjelaskan dan membedakan etika dan moral, kode etik dan mengapa dibutuhkan di dunia kerja karakter apa yang dibutuhkan dalam dunia kerja
  - LO5 mampu menjelaskan dan menganalisis etika dalam proyek dan poses penetapannya dalam dunia proyek
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# Rubrikasi Nilai

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1. LO1 → 10% Assessment: quiz/case study
2. LO2 → 30% Assessment: praktek
3. LO3 → 20% Assessment: quiz/case study
4. LO4 → 20% Assessment: quiz/case study
5. LO5 → 20% Assessment: quiz/case study

Tidak ada UTS dan UAS

Absensi min 75%, **dibawah 75%, LO3,4,5=0**

# Profesi Project Manager

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Apa yang dimaksud Project manager?

Apa tugas utama sebagai project manager?

Peranan PM dalam agile environment project?

Kompetensi apa yang harus dimiliki PM?

- Personal competence

- Performance competence

- Cognitive competence



# Project Manager Personal Competence

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Definisi lebih jauh Personal Competence dari PM

- Communication competence and the elements
- Leading competence and the elements
- Managing competence and the elements
- Cognitive Ability competence and the elements
- Professionalism competence and the elements

# Communication Competence

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Communication Competence

Communication model

Communication Dimension

Written communication

- How to create project management plan? How to create PPT? How to write a proper letter? How to write a message to stakeholder?

Oral communication

- How to conduct proper presentation? How to hold a meeting? How to meet the client? How to negotiate? How to communicate among stakeholder? How to conduct an interview? How to negotiate



# Communication Competence

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A simulation of written and oral communication

## Written communication

- How to create project management plan? How to create PPT? How to write a proper letter? How to write a message to stakeholder?

## Oral communication

- How to conduct proper presentation? How to hold a meeting? How to meet the client? How to negotiate? How to communicate among stakeholder? How to conduct an interview



# Leading Competence

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Leading Competence

Leadership style in project

How to choose effective Leadership style?

Leadership in change-driven environment?

Leadership case study



# Managing Competence

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Managing Competence

How to manage the big, medium and small team?

How to choose effective management style?

Management case study

Cognitive ability Competence

- Managing conflict resolution

Management case study



# Effectiveness and Professional Competence

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## Effectiveness Competence

- Managing resource effective
- Know the project stakeholder

## Professionalism Competence

- Characteristic of profesional

# Etika dan Moral

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Penjelasan apa itu etika?

Apa itu moral dan etika?

Apa human value?

Mengapa dibutuhkan didalam proyek?

Character dalam dunia kerja

Membentuk karakter dalam dunia kerja



# Kode etik Insinyur

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Apa itu kode etik?

Apa kode etik sebagai engineer?

- Inspiration and guidance
- Support to engineer
- Deterrence (discourage to act immorally)
- Education and mutual understanding
- Create good public image
- Protect status quo
- Promotes business interests

Engineer sebagai manager

- Karakteristik
- Managing conflict

# Kode etik di Proyek

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Apa etika dalam proyek?

- Responsibility
- Respect
- Fairness
- Honesty

Peranan etika dalam proyek?

Ethic in work place?

Etika dalam dunia global

Case study



# Penetapan Etika

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Pengambilan keputusan etika di proyek

“an aid project management professionals who are confronted with an ethical dilemma can use”

## PMI Ethical Decision-Making Framework

- Assessment
- Alternatives
- Analysis
- Application
- Action



# Referensi

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Project Management Institute. (2017). Project manager competency development framework – third edition. Newtown Square, PA: Project Management Institute.

R.S Naagarazan.2006.A Text Book in Professional Ethic and Human Value.New Delhi: New Age International

Project Management Institute. 2006. **Code of ethics and Profesional Conduct**. Newtown Square, PA: Project Management Institute

